

CONDITIONS OF EMPLOYMENT
CIVILIAN INTELLIGENCE PERSONNEL MANAGEMENT SYSTEM (CIPMS)

You have been selected for a position covered by the Civilian Intelligence Personnel Management System (CIPMS). To make you aware of the conditions that come along with this appointment, the following paragraph is quoted from Air Force Regulation 40-9, CIPMS.

“Candidates for CIPMS positions are subject to special requirements when in the best interest of the Air Force or to otherwise comply with the law or controlling directive. Job related requirements may include the agreement to periodic polygraph examinations, urinalysis testing, psychological examinations, and the requirement to obtain and retain a security clearance or special access as needed for the positions. For Air Reserve Technicians (ART) officer positions, candidates must be eligible for commissioning as an officer in the United States Air Force Reserve (USAFR) or be an officer on active duty presently and be willing and eligible to joint the USAFR.

These requirements necessitate a signed statement of understanding by the employee or applicant prior to assignment or appointment to a covered position. The statement will be filed on the left side of the OPF. Employees who do not fulfill a requirement for which they have signed a statement of understanding are subject to reassignment or non disciplinary adverse action including demotion or removal.”

In signing this agreement, you are conforming with the above stated requirement, and have been given the opportunity to discuss the agreement with your Civilian Personnel Representative.

Legal Signature (Please use ink)

Date